

Friends of the South Coastal Library

Board of Directors Meeting

Order of Business

October 22, 2024, 7:00PM

I. Call to Order

II. Review and approval of the minutes from the September 24, 2024 meeting (Connie Dierman, Secretary pro tempore)

III. **President's Report** – Barb Calkins (what is needed/how can we help/next steps)

IV. **Treasurer's Report** – Jackie Lessing (what is needed/how can we help/next steps)

V. **Secretary's Report** - Connie Dierman (what is needed/how can we help/next steps)

VI. **Library Director's Report** – Sue Keefe (what is needed/how can we help/next steps)

VII. **Systems Manager Report** – Kathy Jankowski (what is needed/how can we help/next steps)

VIII. Standing Committees Reports

- Beach & Bay Cottage Tour – Kathy Green (what is needed/how can we help/next steps)
- Book Sale – Steve Embrey & Liz Salonick (what is needed/how can we help/next steps)
- Building & Grounds – Steve Embrey (what is needed/how can we help/next steps)
- Nominating – Rachel Maleh (what is needed/how can we help/next steps)
- Publicity – no report

IX. Special Committees Reports

- ad-Hoc Comm on Communications/Publicity/Marketing/Promotion - Edie Dondero (what is needed/how can we help/next steps)
- ad-Hoc Committee on Development - Connie Dierman (what is needed/how can we help/next steps)
- School Partnership – Lisa Saxton (what is needed/how can we help/next steps)

VII. Unfinished Business

VIII. New Business

- **A motion to approve the appointment of Edie Dondero to fill the unexpired term of Barb Calkins as President.**
- **A motion to accept the Report of the Strategic Thinking/Planning session held on Saturday, September 21, 2024.**
- **A motion to rename the standing Publicity Committee as the Communications Committee, and to update the Bylaws accordingly.**
- **A motion to dissolve the ad hoc Committee on Communications/Publicity/Marketing/Promotion and to incorporate the purpose and scope of work of it into the newly renamed standing Communications Committee.**

The mission of the Friends of the South Coastal Library (FOSCL) is to raise funds to supplement the services and resources provided by the county to meet the needs of the South Coastal Library.

- A motion to dissolve the ad hoc Development Committee and to create a standing Development Committee to incorporate the purpose and scope of work of the ad hoc committee into the new standing Development Committee.
- A motion to authorize Constance Dierman, Secretary, as signatory on all FOSCL accounts held at PNC Bank, N.A. located in Bethany Beach, Delaware, effective October 23, 2024. Resolved that Constance Dierman, an officer of this nonprofit corporation is, and acting alone, is hereby authorized to do and perform any and all such acts, including the execution of any and all documents, certificates, and bank account signatory documents, as such officers shall deem necessary or advisable, to carry out the activities authorized by the governing documents and policies of aforesaid nonprofit corporation.
- A motion to authorize Edie Dondero, President, as signatory on all FOSCL accounts held at PNC Bank, N.A. located in Bethany Beach, Delaware, effective October 23, 2024. Resolved that Edie Dondero, an officer of this nonprofit corporation is, and acting alone, is hereby authorized to do and perform any and all such acts, including the execution of any and all documents, certificates, and bank account signatory documents, as such officers shall deem necessary or advisable, to carry out the activities authorized by the governing documents and policies of aforesaid nonprofit corporation.
- A motion to remove Barbara J. Calkins, she being unable to complete her term as President, as a signatory and relinquish all rights to all FOSCL accounts held at Artisans' Bank located in Millville, Delaware, Fulton Bank, N. A. located in Ocean View, Delaware, and PNC Bank, N.A. located in Bethany Beach, Delaware, effective October 22, 2024.
- A motion to remove Barbara J. Calkins, she being unable to complete her term as President, as an Authorized Officer on FOSCL PNC Cash Rewards Visa Signature Business account with a Control Account number ending in 8785 effective October 22, 2024.

IX. Announcements

X. Adjournment

Please prepare all written officer and committee reports and share with Lisa Snyder by Friday noon before a Board meeting, if not sooner. Likewise, please read all reports in advance of the Board meeting.

Please remember to bring a hard copy of your report for the Secretary.

Please let me know a few days in advance if you need to participate in the meeting via Zoom or if you will be absent. Thank You.

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