



## **Friends of the South Coastal Library**

### **Board Member Commitment Form**

The Board of the Friends of the South Coastal Library (FOSCL) exists to secure and promote the financial, legal, and ethical well being of FOSCL and to ensure that it fulfills its mission.

As a member of the Board of FOSCL, I understand that I have a duty of care to always work in the best interests of FOSCL, a duty of loyalty to put the good of the FOSCL first and avoid any conflicts of interest, and a duty to be faithful to the central goals of FOSCL and follow its governing documents.

In furtherance of these commitments and responsibilities I will put forth my best individual effort to:

- Strive to attend all Board meetings in person – at least 4 (out of 7) a year, particularly the annual meeting in September and the Budget meeting in December. Attendance may be virtual when necessary.
- Actively seek opportunities to serve on one or more committees. Time commitment varies, depending on the committee. The base average service is 15-20 hours per year but can fluctuate thereafter depending on specific committee work.
- As board members, support the Friends of the South Coastal Library in our personal charitable giving plans so we may represent ourselves as a “giving Board.”

- Know that other financial support, as able, is welcomed, e.g., to the annual campaign and events such as the Bethany Beach and Bay Cottage Tour.
- Endeavor to attend FOSCL programs and events in support of the efforts of fellow Board Members and FOSCL.
- Serve as an ambassador on behalf of FOSCL in the community. This includes, but is not limited to recruitment of board members, promoting events, and encouraging participation from the larger community.
- Represent FOSCL in a positive and supportive manner at all times.
- Bring a sense of humor and active listening to my participation in meetings.
- Maintain the confidentiality of all privileged or sensitive information provided to me to safeguard FOSCL's reputation and integrity, as well as the privacy rights of individuals and donors connected with FOSCL and the Board. I accept this principle as one that should survive my period of FOSCL board service.

If I do not fulfill these commitments to FOSCL, I will expect the Board Chair to discuss my responsibilities with me.

In turn, I expect FOSCL to be responsible to me in the following ways:

- Provide me with regular financial reports and analyses and updates on significant FOSCL organizational and personnel activities.
- Provide me with opportunities to discuss important FOSCL issues with the Board Chair and executive committee as appropriate.
- Offer me opportunities for professional development as a Board Member.

If the organization does not fulfill its commitments to me, I can call on the Board Chair to discuss FOSCL's responsibilities.

I certify by my signature that I understand the foregoing expectations that accompany my board service and will do my best to live up to them as FOSCL Board Member.

---

Name

---

Signature

---

Date