

Friends of the South Coastal Library
Meeting Minutes
June 27, 2023

Members Present: Barbara Calkins, Kathy Green, Helen N. Pastis, Anthony Parisi, Jr., Steve Embrey, Kathy Jankowski, Norbert Kraich, Darin McCann, Liz Salonick.

Library Director: Susanne Keefe. Please see attached sign-in sheet.

Members Absent: Constance Dierman, Rachel Maleh, Lawrence Mayer (on leave of absence till October 2023), Lisa N. Saxton.

Call to Order: President Barb Calkins called the Friends of South Coastal Library (FOSCL) Board meeting to order at 7:04 PM. Please see attached [agenda](#).

Approval of Minutes: The minutes of the March 28, 2023 meeting were approved unanimously.

President's Report: President Calkins pointed out that the October meeting will be an orientation meeting with Committee Chairs discussing what their committees do. Please see attached President's report.

Treasurer's Report: Treasurer Anthony Parisi, Jr. stated that FOSCL's financial condition was sound. In a typical mid-year status, the budget is at a surplus with fundraising and administrative income being strong. With FOSCL receiving a \$40,000 grant, the projected budget deficit of \$44,000.00 may be about even. Please see attached Treasurer's report: Financial Summary & Report, Balance Sheet, P&L Statement.

Secretary's Report: Secretary Helen N. Pastis asked Board members to sign the sign-in sheet. She thanked people for providing copies of their reports for the official meeting minutes. She noted that the meeting was being recorded; no one objected.

Director's Report: Library Director Susanne Keefe said that South Coastal Library will be part of the Delaware Deaf Festival at Mariners. Also, on an Android phone, if you go to "Google Play" and download "Transcribe Live." It is a wonderful tool for **communicating with the deaf** - accurate and useful. Please see attached Director's report.

Systems Manager's Report: Systems Manager Kathy Jankowski has been working on the B&BCT and FOSCL websites. She also demonstrated to the FOSCL Board members how to use the FOSCL website. Please see attached Systems Manager report.

Standing Committees:

Beach & Bay Cottage Tour (B&BCT): Chair Kathy Green said ticket sales are going up - from 590 in her report to 607 as of today. She passed around the *Delaware Beach Life* magazine and "Sneak Peeks" articles from the *Coastal Point*. Please see attached B&BCT report.

Book Sale: Chair Liz Salonick reported on the profits of the Pop-Up Book Sales. She would like more donations of Childrens books as they sell very quickly. A suggestion was made that a Pop-Up Book Sale be conducted during B&BCT ticket purchase dates which bring lots of people to the library. Please see attached Book Sales Report.

Building and Grounds: Chair Norbert Kraich reported that McCabe is on its regular plantings and grass-cutting schedule. They removed the beautiful but poisonous white oleanders from the front-door planters. Please see attached Buildings & Grounds report.

Nominating: Chair Rachel Maleh said the Nominations committee consisted of **Connie Dierman**, Rachel, Kathy Green, Kathy Jankowski, and Barb Calkins. She said that there were eight applicants, and the Nominations committee unanimously agreed on recommending these four candidates: Dianna Boehm, Edie Dondero, Lisa Snyder, and Lena Verbanes. A motion was made, seconded, and passed unanimously to invite the slate of four candidates Rachel presented to join the Board. Please see attached Nominations report.

Publicity: President Calkins stated that there is no Publicity report and instead turned it over to Chair Darin McCann of the Ad Hoc Communications Committee.

Ad Hoc Communications Committee: Chair McCann reported that the first point of order was to identify the current climate, outline where we need to be going, and then, develop ideas how to get there. With FOSCL being part of the Chamber of Commerce, maybe it'll be worthwhile to speak to business owners in the area. Chair McCann recommended that this

Committee become a full-time Committee. A motion was made that the Ad Hoc Committee be made a permanent Ad Hoc Committee until such time that we can formally change our Bylaws to call it the Communications Committee. The motion was seconded and passed unanimously. Please see attached Ad Hoc Communications Committee report.

School Partnership Program: Acting Chair Lisa Saxton was on travel and submitted a written report. Please see attached School Partnership Program report.

Adjournment: There being no further unfinished or new business, President Calkins asked for a motion to adjourn. A motion was made, seconded, and passed; adjournment was approved unanimously. The meeting was adjourned at 8:10 PM.

Copies of all Committee and official reports have been supplied to all Board members and are attached to the official file.

Respectfully submitted,

Helen N. Pastis, Recording Secretary